

**CALL TO ORDER:**

Mayor Pro Tem Kenneth Johnson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

**Present:** Councilmembers: Ken Caylor, Dan Dever, Genna Dorow, Charles Garcia, Kenneth Johnson, Marc Spohr, and Mark Snyder.

**Also Present:** City Administrator Ehman Sheldon; Department Heads: Finance Officer Mike Bailey, Police Chief Steven Dunnagan, City Clerk Debbie Kudrna; and City Attorney Katherine Kenison.

**Absent Was:** Mayor Tim Wilson.

**CITIZEN INPUT**

Marilyn Fakler, 1004 Rd. E. SE, Othello, requested permission to use the city logo in a coloring book that she is creating that depicts Othello and the surrounding area. All money from the proceeds would go toward a civic or charitable cause. Mrs. Fakler offered to bring in her final draft for review. Council will consider this at their next Council meeting.

**APPROVAL OF AGENDA**

Council carried a motion to approve the agenda. M/S Caylor/Dorow.

**CONSENT AGENDA:**

- A. Approval of City Council Minutes of May 9, 2011
- B. Approval of City Council Workshop of June 6, 2011
- C. Approval of Accounts Payable Checks for May 23, 2011
- D. Approval of Accounts Payable Checks for June 13, 2011
- E. Approval of Payroll and Related Expenses
- F. Consolidated Disposal Services Inc. Biannual Rate Adjustment
- G. Farmer's Market Agreement
- H. Resolution to Authorize Use of Lions Park – Othello School District summer food program
- I. Resolution to Authorize Use of Lions Park – Community Worship Service
- J. Set Public Hearing on 6-Year Street Plan for June 27, 2011
- K. Set Public Hearing for Final Petition for Annexation for June 27, 2011 – Othello School District

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Checks for May 23 Check No. 39777 to No. 39829 in the amount of \$136,001.97.  
Accounts Payable Checks for June 13 Check No. 39830 to No. 39899 in the amount of \$454,247.13.

Payroll Check No. 27203 to No. 27243 in the amount of \$ 256,587.79.

Council carried a motion to approve the Consent Agenda as presented. M/S Garcia/Snyder.

**PET RESCUE REPORT**

Pet Rescue representative Ken Simmons introduced Pet Rescue volunteer Ernie Summers. Mr. Summers thanked the City Council for allowing Pet Rescue use of the City dog pound after they lost their facility in a fire. He reviewed recent statistics of the local Pet Rescue efforts. He advised that they are planning a new facility to be built on land donated by Adams County. They are initiating a capital fund drive to finance the new facility. He stated that the new facility will include runs and kennels to be used for a city pound quarantine area. They are hoping to increase their facility adoptions to equal to or more than their internet adoption numbers. Mayor Pro Tem Johnson stated that they really appreciate the work that Pet Rescue does for our community.

**CONTRACT RATIFICATION – POLICE LINE OFFICERS**

City Administrator Ehman Sheldon reported that the Police Officers have voted and ratified the contract. All items in the 3-year union agreement are the same as the Operating Engineers, Sergeants and

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Dispatchers and include: no wage increase for 2011; the 2011 medical benefit paid by the City was increased to \$1,059.95 per month, retroactive to January 1, 2011; in 2012, there is 50% split share for any medical premium increases; 2012 wage increase will be .75%-2.5% of the CPI All Cities West, and the 2013 wage increase will also be .75%-2.5% of the CPI All Cities West and a 50% split share for any medical premium increases.

Council carried a motion to authorize the Mayor Pro Tem to sign the Teamsters union agreement covering the law enforcement officers for January 1, 2011 to December 31, 2013. M/S Caylor/Garcia.

**WELL #5 CHANGE ORDER**

City Administrator Ehman Sheldon explained that due to a Labor & Industries requirement, the transformer at Well#5 had to be moved outside the building, which also required a new concrete pad and roof. The total of the change order was \$8,970.10. Mr. Sheldon advised that the new transformer was approximately \$2700 and the new wiring cost was an additional \$5,270. He noted there were no additional engineering costs for this project. Councilmember Caylor suggested that a letter be written to Gray & Osborne requiring that estimates for change orders be submitted for Council consideration prior to work being performed. It was noted that Well #5 is running appropriately.

Council carried a motion to approve Change Order #1 in the amount of \$8,970.10 and to have the City Administrator write the letter to Gray & Osborne, as discussed. M/S Caylor/Dever.

**AWARD BID FOR GAS & DIESEL SERVICES**

City Administrator Ehman Sheldon explained that the City advertised for bids for fuel and diesel and we received two bids:

Connell Oil, Inc.	\$0.05 per gallon above the current "rack" price.
Lawrence Oil, Inc.	\$0.075 per gallon above the current "rack" price.

Mr. Sheldon advised that Connell Oil, Inc. cannot provide all four grades of fuel, as required in the bid specifications and are considered as a nonresponsive bidder. Lawrence Oil, Inc. did meet all of the requirements of the bid specifications.

Council carried a motion to declare Connell Oil, Inc. as a nonresponsive bidder and awarded a three year agreement for gas and diesel to Lawrence Oil, Inc. for \$0.075 per gallon above the "rack" price. M/S Snyder/Dorow.

**APPROVAL OF THE FIREWORKS PERMIT**

City Clerk Debbie Kudrna reported that the fireworks permit application submitted by Western Display Fireworks was reviewed by Adams County Fire District and has been approved with conditions submitted by Fire Chief Lebacken. Their submittals for the insurance criteria meet our requirements and the pyrotechnic operator is properly licensed. The City budgeted \$2500 for fireworks out of the general fund. The fireworks are planned for Monday, July 4<sup>th</sup>. Councilmember Spohr recommended that the ballfield's light timer be changed for Monday night in order to be turned on after the fireworks.

Council carried a motion to approve the fireworks display permit application, submitted by Western Display Fireworks for the 4<sup>th</sup> of July event. M/S Garcia/Snyder.

**RESOLUTION TO ACCEPT THE LIONS PARK LIGHTING PROJECT**

City Administrator Ehman Sheldon explained that the new light switches have been installed and the key system is complete. The camera project is also complete for the ballfield area. Public Works and Gray & Osborne have agreed that the Lions and Kiwanis Parks Lighting project is now complete with contractor Prater Electric, Inc. Mr. Sheldon advised that the basketball lighting was not part of the ballfield lighting project. He explained that the old ballfield lights could be installed at the basketball courts by Public Works. There could be some expense for the electrical work and it was noted that a timing system would have to be installed.

Council carried a motion to approve A RESOLUTION ACCEPTING THE LIONS PARK LIGHTING PROJECT. M/S Dever/Dorow. This shall be known as Resolution No. 2011-12.

**RESOLUTION TO ADOPT POOL CONCESSION FEES**

City Administrator Ehman Sheldon reported that the pool committee has established new concession stand fees. He explained the formula used to set the fees. The resolution also includes that all items not listed will be priced using the same formula used to set the other fees. Councilmember Spohr suggested that the Council allow the pool committee to set the concession fees in the future.

Council carried a motion to approve A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OTHELLO, WASHINGTON SETTING POOL CONCESSION FEES. M/S Garcia/Snyder. This shall be known as Resolution No. 2011- 13.

Mayor Pro Tem Johnson reported that the Resolution to Close the CDBG Project has been moved to the June 27<sup>th</sup> meeting.

**RESOLUTION DECLARING JULY 4<sup>TH</sup> AS INDEPENDENCE DAY**

Councilmember Dever explained that July 4<sup>th</sup> was declared as a federal holiday to commemorate the independence from Great Britain. He noted that there is already a Patriot Day declared in September and feels that there is no reason to change July 4<sup>th</sup> Independence Day, as it was established in 1870.

Council carried a motion to approve A RESOLUTION RECOGNIZING THE FOURTH OF JULY OF EACH YEAR AS THE OFFICIAL "INDEPENDENCE DAY" CELEBRATION IN THE CITY OF OTHELLO. M/S Dever/Caylor. This shall be known as Resolution No. 2011-14.

**ORDINANCE TO AMEND THE 2011 BUDGET**

Finance Officer Mike Bailey explained that the City Council has approved various items that require an amendment to the 2011 budget as follows:

- \$130,000 increase for park lighting.
- Change Order #1 to the Park Lighting contract in the amount of \$2,261.70.
- Fence extension at Lions Park in the amount of \$11,424.82.
- Change Order #2 to the Park Lighting contract in the amount of \$4,795.11.
- The Columbia Street Stormwater project in the amount of \$86,975.

Council carried a motion to adopt AN ORDINANCE AMENDING THE 2011 BUDGET FOR THE CITY OF OTHELLO AND AMENDING ORDINANCE 1330. M/S Dorow/Garcia. This shall be known as Ordinance No. 1344.

**NEW BUSINESS**

Mayor Pro Tem Johnson made the following announcements:

- Traffic signals should be up and running this week.
- Well #6 is being test pumped and samples will be taken this week.
- Public Works and the Police Department are switching to Verizon for a cost savings of approximately \$3,000 annually and for improved service.
- July 4<sup>th</sup> falls on the Council meeting Monday. He asked if the Council wanted to cancel or move it to the 5<sup>th</sup>. It was decided to move it to July 5<sup>th</sup> and if there are not items to be discussed, it could be cancelled.

**ADJOURNMENT**

With no further items to discuss, Mayor Pro Tem Johnson adjourned the Council meeting at 8:02 p.m.

By: \_\_\_\_\_  
KENNETH JOHNSON, Mayor Pro Tem

ATTEST:

By: \_\_\_\_\_  
DEBBIE L. KUDRNA, City Clerk

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